

# Agenda

## Audit Committee

Thursday, 26 November 2020 at 7.00 pm

Remote meeting via video link



This meeting will be held **remotely**. Committee Members will be provided with the details of how to connect to the meeting one day before the meeting.



Members of the public may observe the proceedings live on the Council's [website](#).

### Members:

#### J. S. Bray (Chair)

H. Brown

G. Buttironi

K. Foreman

J. P. King

S. A. Kulka

C. M. Neame

S. J. G. Rickman

Vacant

### Substitutes:

**Conservatives:** M. S. Blacker, R. S. Turner and S. T. Walsh

**Residents Group:** R. J. Feeney, N. D. Harrison and C. T. H. Whinney

**Green Party:** J. C. S. Essex and S. Sinden

**Liberal Democrats** J. E. Philpott

**Mari Roberts-Wood**  
Interim Head of Paid Service

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**1. Apologies for Absence and Substitutions**

To receive any apologies for absence and notification of substitutes in accordance with the Constitution.

**2. Minutes** (Pages 5 - 8)

To confirm as a correct record the Minutes of the previous meeting.

**3. Declaration of Interest**

To receive any declarations of interest.

**4. Statement of Accounts 2019-20 - Audit Progress Update** (Pages 9 - 12)

To note the current position regarding completion of the audit of the Statement of Accounts for 2019/20.

**5. Update of the Code of Corporate Governance** (Pages 13 - 32)

To adopt the Code of Corporate Governance so that the Code can be reported publicly in the Council's Annual Governance Statement.

**6. Risk Management - Quarter 2 2020/21** (Pages 33 - 48)

- i. To note the Quarter 2 2020/21 update on risk management provided by the report and associated annexes and make any observations to the Executive.
- ii. To note the newly identified strategic risk detailed in the report and in annex 3 and make any observations to the Executive.

## **7. Internal Audit 2020/21 - Quarter 2 Progress Report**

(Pages 49 - 82)

- i. That the Committee note the Internal Audit Progress report. That the Committee note the Internal Audit Progress report attached at annex 1;
- ii. That the Committee note the Southern Internal Audit Partnership's External Quality Assessment (EQA) report available at annex 2;
- iii. That the Committee make any comments and/or observations on the report to the Council's Chief Financial Officer attached at annex 1;
- iv. That the Committee note the Southern Internal Audit Partnership's External Quality Assessment (EQA) report available at annex 2.

## **8. Any Other Urgent Business**

To consider any item(s) which, in the opinion of the Chair, should be considered as a matter of urgency – Local Government Act 1972, Section 100b (4)(b).

**Note: Urgent business must be submitted in writing but may be supplemented by an oral report.**

## **9. Exempt Business**

RECOMMENDED that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

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### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.